

**Page Setup**

Layout Printer and Paper

Printer: HP LaserJet 5000 Series PCL 6

Name: HP LaserJet 5000 Series PCL 6

Type: HP LaserJet 5000 Series PCL 6

Where: LPT1:

Comment: I created a custom 4 x 6 size in my printer driver, named it circles...

Paper: circles

Orientation: Portrait

**Page Setup**

Layout Printer and Paper

Publication type: Custom

Page size: Width: 4" Height: 6"

Click Custom

Orientation: Portrait

**Page Setup**

Layout Printer and Paper

Publication type: Custom

Page size: Width: 0.75" Height: 0.75"

Input these numbers

Printing options: Prints 8 copies per sheet, 2 columns of 4

Orientation: Portrait

Change Copies Per Sheet... click this button

**Small Publication Print Options**

Print multiple copies per sheet

Spacing: Number across: 2, Number down: 4

Side Margin: 0.31"

Top Margin: 0.6"

Horizontal Gap: 0.06"

Vertical Gap: 0.12"

Page size: 0.75" x 0.75"

Paper size: 4" x 6"

Restore defaults

**Format AutoShape**

Size: Height: 0.75" Width: 0.75"

Rotation: 0°

Layout Guides: Margin Guides (Left: 0", Right: 0", Top: 0", Bottom: 0")

Delete the circle before you print

